

CMTF Grant Application Form 2023/24

Please provide answers to the following questions to help consider your application:

Section 1: Applicant Information

1. Church Name:
2. Group Name (if applicable):
3. Contact Person:
4. Phone Number:
5. Email Address:

Section 2: Project Approval and Details

1. Project Title (If applicable):
2. Property Consents Reference (If applicable):
3. **Project Duration (if applicable):**
 - Start Date:
 - End Date:
4. **Church Council Approval:**
 - Date of Approval:
 - Chair of the Meeting:
5. **Staff Appointment Approval (if applicable):**

For hired staff, provide District Lay Employment Committee approval details:

 - Approval Date:
 - District Lay Employment Adviser Comments:

6. Project Description and Outcomes:

Please provide an overall description of your project, including its vision, objectives, intended impact, and outcomes. Also, specify any changes, benefits, or learning outcomes you expect from this project and quantify the impact (e.g., number of people, events, or activities affected).

7. Mission Alignment:

Explain how your project aligns with your church/group's mission and the CMTF Grant Criteria.

8. Risk Evaluation and Monitoring:

Briefly outline the key risks identified for this project, how you plan to mitigate them, and describe your approach to tracking and assessing the project's success in meeting its goals.

Section 3: Financial Information

1. Total Anticipated Cost of Project: £

2. **Grant Request:**

a. Amount (up to £20,000): £

b. Payment preference if approved (*Lump sum / Instalments*):

c. Anticipated need date for payment:

d. Indicate the period for using the grant (*e.g., 6 months, 1 year*):

3. **Church Bank Account Details** (*For grant disbursement purposes*):

- Bank Account Number:
- Sort Code: - -

4. **Funding Strategy and Sustainability:**

a. Outline the project's overall funding strategy, including local church/group commitment (fundraising, use of church funds, member contributions etc.).

b. If applicable, describe any plans for the project's continuation beyond the funding period.

c. If the project is expected to become self-sustaining, briefly describe the approach.

- d. List any other confirmed and potential funding sources (e.g., grant applications). For each funding source, provide:
- Name of funder (approached or intended).
 - Requested/confirmed amount.
 - Expected or known decision date.

Section 5: Additional Information (optional):

If there is any other information you feel is important for your application, or if there are aspects of your project not covered by the previous questions, please provide brief details here.

Submission Instructions:

1. Complete all sections of the application form.
2. Please enclose the following with your application:
 - Budget of income and expenditure for the project.
 - Most recent audited financial accounts of your Church/Group.
 - Job descriptions for any staff to be employed as part of the project.
3. Submit the completed form and all attachments to Revd Bryan Yardy: bryan.yardy@me.com
4. If you require any assistance with the application, please contact Revd Bryan Yardy on the above email or Tel: 01624 812385.